

13 Stationery Templates
WordPerfect Magazine
Bonus Files

The included PRSNL01.WPT through PRSNL13.WPT stationery templates (bundled inside the PRSNL.ZIP file) are ready to use. The templates should be copied to the Template directory.

To see what one of the templates looks like, open the included PDF file (also bundled inside the PRSNL.ZIP file) whose name matches that of the template (e.g., PRSNL01.PDF matches PRSNL01.WPT).

Note: Some of these templates use your personal information. If you have not created this set of information, you will be prompted to do so. (You only need to do this once.)

The codes for these templates are all in the Document Initial Codes screen. Also, all of the template files use the ROSE.WPG graphics image. To change the ROSE.WPG graphic to one of your choosing, from a blank document screen, press Open/Retrieve (Shift+F10), Templates (F4), highlight the file you want to change – they are titled "Personal 01" through "Personal 13" – then press (3) Edit.

Now press Format (Shift+F8), (4) Document, (1) Document Initial Codes. Highlight the box you want to modify and press Graphics (Alt+F9), (1) Graphics Boxes, (2) Edit, then press (Enter). To change the image in the box, press (1) Filename, type the path and name of the image you want, press (Enter) and answer (Y) Yes to replace the contents. Press Exit (F7) four times to return to the document screen. To save your changes, press Save As (F10), (Enter), then press (Y) Yes to replace the old contents of the file with the new contents.